



DEPARTMENT OF HEALTH

Puerto Rico Medicaid Program

First Important Update 2024-PRMP-ISPCA-006

This notification¹ has the purpose of informing interested vendors that the *Attachment A – Cost Proposal* has been substituted with an updated version. Please discard the previous version of *Attachment A – Cost Proposal* uploaded on September 26, 2024. That version is no longer available on the PRMP website. Important changes regarding *Attachment A – Cost Proposal* are the following:

- A. The *Table of Contents* had some workbook tabs that were not included, and others placed or labeled incorrectly. Some workbook tabs have been eliminated, placed, and labeled correctly to coincide with the new *Table of Contents* that should read as follows:

1. *Instructions*
2. *Cost Summary*
3. *Labor Rates*
4. *Project Deliverables*
5. *Assumptions*

The following workbook tabs have been eliminated:

Maint. & Ops Support
Hosting & Disaster Recovery
Packaged Software
Hardware (If Applicable)

The aforementioned workbook tabs covered areas not specifically mentioned in the RFP within the *Scope of Work (SOW)* section. Thus, these workbook tabs have been eliminated. Nevertheless, if vendors want to include any of them in relation to possible costs or expenses in which they may incur for those areas, vendors can include them in the *Assumptions* workbook tab.

- B. Within the *Instructions* workbook tab, the row related to *Maint. & Ops Support* has been eliminated. The row related to *Assumptions* has been numbered correctly pertaining to the *Location* column. Regarding the *No.* column, numbers from 1-12 have been updated correspondingly.

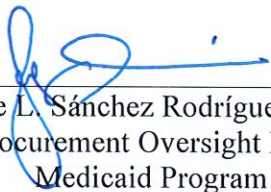
¹ Issued in accordance with Section 2.8 of the RFP.

- C. Within the *Cost Summary* workbook tab, all cells related to *Project Deliverables*, *Labor Rates*, and *Assumptions* have been updated with the correct formulas and are no longer mapped to a different document, drive or location. Moreover, cells related to years regarding *Assumptions* has also been eliminated.
- D. Within the *Project Deliverables* workbook tab, the *Deliverables Cost Total* row has been corrected as well as the corresponding formulas.
- E. Within the *Assumptions* workbook tab, the following disclaimer has been added at the bottom of the spreadsheet:

“-All assumptions will be added to the cost of the first year **ONLY**, unless vendor states it is a recurring cost (and the times it will be recurring) or the vendor states which year the assumption takes place.”

Interested vendors must be advised that cost proposals based on the previous version of *Attachment A – Cost Proposal* could jeopardize the vendor’s possibility to present a successful cost proposal.

Vendors are informed that the evaluation of proposals received for this RFP has been postponed to mid-January 2025. This comes due to multiple scheduling conflicts, public holidays, and the amount of current running procurement processes.



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